

Council Meeting
August 12, 2019
7:00 p.m.

The council meeting of Mayor and Council was held on the above date and time with Council members Carrow, Smith and DeBenedictis present with Vice Mayor Dias presiding. Recording Secretary Sue Muncey, Town Foreman Jeff Hurlock, Town Solicitor Gary Junge, Marvin Pedigo, Wayne Stover, Christine Letterman, Katie Pena, Jason Knipe, Kylie Pena, Ryan Pena, Brayden Pena, Jamie Kemske, Rob Kemske, Charlie Kemske, Chloe Kemske, Bruce Graham, Kevin Fox, Robert Bishop, and David Letterman were also in attendance.

1. **Call to Order** - Mr. Dias called the meeting to order at 7:00 p.m.
2. **Pledge to the Flag** – Mr. Dias led the Pledge of Allegiance.
3. **Resolution** – Mr. Dias read the resolution to David Letterman. Mr. Letterman thanked the Council and stated it was a pleasure to serve. He stated he leaves the Council in good hands.
4. **Approval of Minutes** –

Mr. Carrow made a motion to accept the Council Meeting minutes from 07/08/19, the Public Hearing minutes from 07/24/19, the Planning & Zoning Meeting minutes from 07/24/19, and the Street Committee Meeting minutes from 07/30/19 in written form. Ms. DeBenedictis seconded the motion. Motion carried unanimously.

5. **Approval of Income and Expense Report** – Mr. Smith stated on the Income & Expense Report under the category Real Estate Transfer – it lists the amount billed out for tax bills. This is not the amount we collected yet.

Mr. Smith made a motion to approve the Income and Expense Report. Mr. Carrow seconded the motion. Motion carried unanimously.

6. **Communications** – Ms. DeBenedictis read a letter dated 07/15/19 from Smyrna High School and a letter dated 07/10/19 from Office of State Planning Coordination.
7. **Report of the Chief of Police** – N/A. Mr. Carrow introduced Kevin Fox as the new patrolman. Mr. Fox thanked the town for giving him the opportunity.
8. **Report of the Town Foreman** – Mr. Hurlock stated electric usage was a record this past month. We used 2.8M kWh. Usually we use 1.4 – 1.5M kWh. We had no major outages. We took a few single outages. We had a couple people out this past Sunday. We are leaning hard on Artesian. We are using a lot of water. We are peak shaving from them.
9. **Report of the Town Solicitor** – Mr. Junge had no report.

10. Report from Inspections/Enforcement – Mr. Hurlock stated in the 400 block of Main Street we have issues with trash. The Code Enforcement Officer cannot get a response from them and will send a fine. Mr. Hurlock also spoke with Mr. Neal.

11. Reports from Members of Council

- a. **Report from Electric Committee** – Ms. DeBenedictis stated we are in good shape.
- b. **Report from Street Committee** – Mr. Smith had no report.
- c. **Report from Water & Sewer Committee** – Mr. Dias had no report.
- d. **Report from Equipment Committee** – Mr. Smith had no report.
- e. **Report from Personnel Committee** – Mr. Carrow he will be scheduling a meeting to discuss an employee recognition program to honor one employee at the end of the year.
- f. **Report from Public Safety Committee** – Mr. Dias had no report.
- g. **Report from Budget Committee** – Mr. Smith stated on the Non-Budget Income & Expense Report you can see what each checking account earned in interest. He will also be scheduling a meeting for mid to the end of September.
- h. **Report from Economic Development Committee** – Mr. Carrow stated on August 31 the town will be hosting the “Movie under the Stars” on the town lot located on the corner of Basset Street and Smyrna Avenue. We will be playing The Sandlot. There will be a food truck, ice cream truck, inflatables, and face painting. The movie should last 1-1/2 hours. Mr. Carrow wanted to thank Public Works for helping to prep the area. Today in the State News on the front page was an article about the town clock and pocket park. He wanted to thank Senator Ennis and Representative Carson for their help. Mr. Carrow will meet with Ed Ide and the Town Foreman. A few trees need to be removed. We have two new businesses in town. A&E Properties located in the old train station and If Heaven Had a Flavor in the old Young Bean. She will be serving ice cream, coffee, and pastries. They plan on a September opening. The person lives in Magnolia and had a store in Milford.
- i. **Report from DEMEC** – Ms. DeBenedictis stated DEMEC has been issuing peak hours and where to cut back. They asked to conserve from 3:00 p.m. to 5:00 or 6:00 p.m. The annual dinner is in September located at Dover Downs.
- j. **Report from Board of Adjustments** – Mr. Hurlock had no report.

k. Report from Planning & Zoning Committee – Mr. Hurlock gave an update on the open projects. Railroad Square – we need to get water into the subdivision. Engineer to get a cost estimate. It is at a stale mate right now. Ovations – they need to change the storm drains around. The flow calculations need to be reviewed by the engineer. We are trying to learn from our previous mistakes. Providence Crossing – we have secured and executed an escrow account for the last two streets in the amount of \$75,000.

l. Appeals Board – Mr. Hurlock had no report.

12. Public Forum –

No comment from the public.

13. Unfinished Business – No unfinished business.

14. New Business –

a. Announcement of Council Seat Vacancy. Mr. Dias announced the vacancy.

b. First Reading - An Ordinance by the Clayton Town Council to Repeal and Reenact a Zoning Map. Ms. DeBenedictis read in its entirety.

Adjournment

Mr. Carrow made a motion to adjourn the meeting. Mr. Smith seconded the motion. Motion carried unanimously. Meeting was adjourned at 7:23 p.m.

Recording Secretary,

Sue Muncey